



Direct Deposit Authorization Agreement

My signature on this Agreement authorizes BaronHR Technical to initiate automatic deposits to my account (s) at the financial institution (s) named below. I also authorize BaronHR Technical to make withdrawals from this account in the event that a credit entry is made in error.

- I understand that it is my responsibility to make certain funds have been posted to my account prior to drawing on those funds. I must verify the postings of these funds on a weekly basis. If I neglect to check my account prior to drawing on these funds, any bank fees will be solely my responsibility.
- I understand that I must make provisions in the unlikely event that a system failure and/or shutdown cause a delay in the posting of my funds to my bank account.
- I understand that some holidays will delay the posting of my funds to my account (s) by one business day. When in doubt, it is my responsibility to call the BaronHR Technical office at 619-481-5400.
- I understand and agree not to hold BaronHR Technical responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me to BaronHR Technical on this form, or if the error is on the part of my financial institution (s) in depositing funds to my account (s).
- I understand that if I have supplied incorrect accounting information which results in a rejected file, those funds will not be reissued to me until the funds return to BaronHR Technical's business bank account, which may take up to five (5) business days.

Account Information

- Checking***
- Savings***

Name of Financial Institution: _____

Routing Number: _____

Account Number: _____

Print Name: _____

Signature: _____

Today's Date: _____/_____/_____